

Our Lady, Queen of the Apostles Parish
St. Peter Chillicothe ~ St. Mary Chillicothe ~ St. Mary Waverly

FUNERAL PREPARATION PACKET

Please fill out this form and return it to the Parish Office a few days before the Funeral. The book Through Death to Life, which has the reading options explained, is available in the Parish Office.

Name of the Deceased: _____

Address: _____

Date of Birth: _____ Date of Death: _____

Nearest Living Relative: _____ Phone: _____

Contact Person: _____ Phone: _____

Name of Funeral Home: _____

Date of Funeral: _____ Time: _____ Place: _____

Will the body be present at the funeral? Yes _____ No _____

Will the cremated remains be present? Yes _____ No _____

Memorial Mass only? (No body or cremains) Yes _____ No _____

Vigil Place & Time: _____

Location of Burial: _____

Presider(s): _____

Deacon(s): _____

Altar Server(s): _____

Organist: _____ Cantor: _____

Would the family like a bereavement luncheon: Yes _____ No _____

A financial donation from the family is greatly appreciated, if able

Number of People Expected: _____

FUNERAL SERVICE

I. INTRODUCTORY RITES

- a. Greeting
- b. Sprinkling with Holy Water
- c. Placing of the Pall
- d. Entrance Procession Hymn: _____
- e. Opening Prayer

II. LITURGY OF THE WORD

Using the book *Through Death to Life*, you may choose the **Scriptural Readings** that will be proclaimed at the Funeral Liturgy. You may also identify family members or friends who will participate in the Liturgy by reading or assisting in other ways. Note: The readings must come from Sacred Scripture.

- a. First Reading: C- ____ Text: _____ Reader: _____
(*Old Testament or the Book of Revelation; see pages 26-34 of Through Death to Life*)

- b. Responsorial Psalm: D- ____ Text: _____
[The *Responsorial Psalm* is generally sung, using a version of Psalm 23. **If the psalm is to be recited**, use pages 35-44 of *Through Death to Life* and write your selection above]

- c. Second Reading: E- ____ Text: _____ Reader: _____
(*New Testament Letter; see pages 45-55 of Through Death to Life*)

- d. Gospel Acclamation

- e. Gospel: G- ____ Text: _____ [Read by the Deacon or Priest]
(*See pages 59-78 of Through Death to Life*)

- f. Homily

- g. General Intercessions

III. LITURGY OF THE EUCHARIST

a. Presentation of the Gifts by: _____

b. Offertory Hymn: _____

c. Prayer Over the Gifts

d. Preface

e. Eucharistic Prayer

f. Communion Rite

i. Eucharistic Ministers: _____

ii. Communion Hymn: _____

IV. FINAL COMMENDATION

a. Concluding Prayer

b. Song of Farewell

c. Prayer of Commendation

V. TO THE PLACE OF COMMITTAL

a. Hymn During Final Procession: _____

PLEASE NOTE: Eulogies and remarks by the family and/or friends are best suited for the funeral home during calling hours/vigil service. Another time to share such memories would be at the bereavement luncheon that is offered by the parish following the Funeral Mass or Graveside Services.

MASS OF CHRISTIAN BURIAL MUSIC PLANNING WORKSHEET

Music for funerals in the Catholic Church is subject to the liturgical guidelines of the Church. Music reflects the sacred and sacramental nature of the Mass. Therefore, secular music is not appropriate in the context of the funeral liturgy.

All musical arrangements for funerals must be coordinated with the parish office staff, which is responsible for assigning an organist, cantor, and any additionally requested soloists for all funerals. Only members of the immediate family may be asked to perform as a guest musician. Any guest musician must consult with Director of Music Diane Corcoran regarding the use of instruments and the selection of music.

The music suggestions on the next page are appropriate for the Funeral Mass. If there is a sacred song that has special meaning for the family members of the deceased, and is not listed below, please contact the Director of Music to determine whether we may be able to accommodate these special requests. All selected music must be sacred in nature. Recorded music is not permitted in the Catholic liturgy. During the season of Lent, we may not sing music that contains the word, "Alleluia."

"The music at funerals should support, console, and uplift the participants and should help to create in them a spirit of hope in Christ's victory over death and in the Christian's share in that victory."

-General Introduction to the Order of Christian Funerals, §31

MUSICIAN FEES ARE AS FOLLOWS:

Organist:	\$150
Cantor:	\$100
Additional Soloist (instrumental or vocal):	\$100
Rehearsal with non-parish musician:	\$30 per ½ hour

Please review and select hymns from the suggested list below. This list represents hymns most suitable for congregational singing as found in the parish hymnal:

ENTRANCE PROCESSION:

All the hymns listed under “*Procession to the Place of Committal*” section would be appropriate during this time as well. Options include:

- Sing with All the Saints in Glory #754
- Amazing Grace #430
- Crown Him with Many Crowns #499
- Holy, Holy, Holy Lord God Almighty #562
- Lift High the Cross #614

The following are not available during Lent:

- All Creatures of Our God and King #410
- Praise My Soul the King of Heaven #716
- The Strife is O’er #787
- Ye Watchers and Ye Holy Ones #838

PREPARATION OF THE GIFTS:

All the hymns listed under “*Entrance Procession*” and “*Procession to the Place of Committal*” would be appropriate during this time as well. Options include:

- Abide with Me #402
- All You Who Seek a Comfort Sure #422
- Be Thou My Vision #452
- How Firm A Foundation #567
- I Heard the Voice of Jesus Say #572
- Lord of All Hopefulness #622

- Merciful Savior, Hear Our Humble Plea #633
- Prayer of St. Francis #724
- There’s a Wideness in God’s Mercy #791
- What Wondrous Love is This #828

COMMUNION HYMN:

After chanting the Communion chant, a communion hymn may be sung. In the place of a communion hymn, you may choose a solo communion song sung by the cantor. Options include:

- Humbly We Adore Thee #570
- Jesus, My Lord, My God, My All #593
- O Jesus, We Adore Thee #667
- Let All Mortal Flesh Keep Silence #609
(not available during Lent)

- O Lord, I Am Not Worthy #672
- The King of Love My Shepherd Is #784
- Ave Verum Corpus, Mozart (solo)
- Panis Angelicus, Franck (solo)

PROCESSION TO THE PLACE OF COMMITTAL:

All the hymns listed under “*Entrance Procession*” and “*Preparation of the Gifts*” sections would be appropriate during this time as well. Options include:

- Be Still, My Soul #451
- God We Praise You #540
- Holy God, We Praise Thy Name #561
- How Great Thou Art #569

- Jesus, Lord, Have Mercy #592
- Nearer, My God, to Thee #637
- O God Beyond All Praising #659
- O God, Our Help in Ages Past #661

Special requests pending approval: _____

GUIDELINES FOR RECEIVING HOLY COMMUNION

US Conference of Catholic Bishops

For Catholics

As Catholics, we fully participate in the celebration of the Eucharist when we receive Holy Communion. We are encouraged to receive Communion devoutly and frequently. In order to be properly disposed to receive Communion, participants should not be conscious of grave sin and normally should have fasted for one hour. A person who is conscious of grave sin is not to receive the Body and Blood of the Lord without prior sacramental confession except for a grave reason where there is no opportunity for confession. In this case, the person is to be mindful of the obligation to make an act of perfect contrition, including the intention of confessing as soon as possible (canon 916). A frequent reception of the Sacrament of Penance is encouraged for all.

For our fellow Christians

We welcome our fellow Christians to this celebration of the Eucharist as our brothers and sisters. We pray that our common baptism and the action of the Holy Spirit in this Eucharist will draw us closer to one another and begin to dispel the sad divisions which separate us. We pray that these will lessen and finally disappear, in keeping with Christ's prayer for us "that they may all be one" (Jn 17:21).

Because Catholics believe that the celebration of the Eucharist is a sign of the reality of the oneness of faith, life, and worship, members of those churches with whom we are not yet fully united are ordinarily not admitted to Holy Communion. Eucharistic sharing in exceptional circumstances by other Christians requires permission according to the directives of the diocesan bishop and the provisions of canon law (canon 844 § 4). Members of the Orthodox Churches, the Assyrian Church of the East, and the Polish National Catholic Church are urged to respect the discipline of their own Churches. According to Roman Catholic discipline, the Code of Canon Law does not object to the reception of communion by Christians of these Churches (canon 844 § 3).

For those not receiving Holy Communion

All who are not receiving Holy Communion are encouraged to express in their hearts a prayerful desire for unity with the Lord Jesus and with one another.

For non-Christians

We also welcome to this celebration those who do not share our faith in Jesus Christ. While we cannot admit them to Holy Communion, we ask them to offer their prayers for the peace and the unity of the human family.